

University of Lleida Resolution of 22 June 2022 issuing an additional call for Grants for the requalification of the Spanish university system for 2021-2023. Modality Margarita Salas

I. COMMON PROVISIONS

1. Aim of the call

The aim of this call is to regulate the award, at the University of Lleida (UdL), of multi-year grants for the modality “Margarita Salas” of requalification of the Spanish university system in accordance with Award Order UNI/551/2021, of 26 May, awarding the subsidies envisaged in Royal Decree 289/2021, of 20 April. The aim of the grants is the training of young doctors by means of training stays in a Spanish public university or in Spanish Public Research Bodies, as well as in foreign universities and research centres, provided that the last year of the stay takes place in a Spanish public university selected by these young doctors.

2. Procedure and communication

The Office of the Vice-rector for Research and Transfer shall be the competent body for the purposes of instructing the procedure. The Evaluation Committee shall be the body that evaluates the submitted proposals. The Governing Council, or the body to which it delegates its functions, shall resolve the call.

The Office of the Vice-rector for Research and Transfer, taking into consideration the award proposal submitted by the Evaluation Committee, shall process it for approval by the Governing Council, or the body to which it delegates its functions.

The call for grants shall be published on the online notice board (<https://seuelectronica.udl.cat/etauler.php>) and the UdL website (www.udl.cat/ca/recerca/convoca), and a link shall be available on the Ministry of Universities website. Regarding the award resolution, it shall be published on the [online notice board](#) and the UdL [website](#), and in the BDNS (National Subsidies Database).

Communications in relation to all actions carried out in the grant award procedure, in its justification and monitoring, and in potential reimbursement procedures that may be initiated, shall be published on the [online notice board](#) of the UdL online office, under the provisions of article 45.1.b of Law 39/2015.

3. Legal regime of the grants

The grants offered under this call are governed by the provisions of the call itself and by the conditions and requirements set out in Royal Decree 289/2021, of 20 April, and Order UNI/551/2021, of 20 April, and by the provisions of General Law 38/2003, of 17 November, on Subsidies, and the Regulations implementing it, approved by Real Decree 887/2006, of 21 July.

4. Grant characteristics

A 2-year grant is available subject to a contract starting date of January 1st 2023 at the latest.

Candidates shall apply to become incorporated into a public research centre or university other than the UdL in the first year. In the second year candidates shall apply to become incorporated into a Spanish public university, including the UdL

Grants shall be articulated through contracts of employment regulated by Article 22 of Law 14/2011, of 1 June, on Science, Technology and Innovation (herein, LCTI).

If a beneficiary has previously been contracted under the Article 22 modality of the LCTI, the maximum duration of the contract stemming from this call, added to the cumulative duration of previous contracts with this modality, cannot exceed 5 years.

The contract will be a full-time one, with a two-year duration.

Beneficiaries shall receive the following gross annual salaries: €31,963 per annum while on placement at an institution abroad and €25,570 per annum while on placement in Spain.

A single payment shall also be available for relocation expenses, which will include travel and health insurance for all the beneficiaries doing their placement abroad. Relocation expenses shall be calculated in accordance with the following scale:

- Relocation under 250 km within Spanish territory: €250
- Relocation over 250 km within Spanish territory: €500
- Relocation to a European country: €1,500
- Relocation to a country elsewhere in the world: €2,500

5. Grant incompatibility

The receipt of the grants shall be incompatible with any other grant, income or resources allocated to the same purpose from any of the Administrations, national or European Union public or private bodies, or international organisations and, in general, with the receipt of any amount of a salaried nature, whenever the activity carried out might affect the performance of the object of the grant or its research purpose, or is carried out in the same working hours.

6. Principles that projects involving contracted persons must observe, and grant publicity

Projects and other activities involving persons contracted under this call must abide by international principles and current laws and regulations on bioethics, animal experimentation, biosafety, biosecurity, environmental protection, natural heritage and biodiversity, and data protection.

Actions partially or wholly carried out by means of these subsidies, which involve dissemination in print or via any other medium, shall visibly incorporate the institutional logo of the “Ministerio de Universidades”, the European Union emblem and a funding statement that reads “Funded by the European Union – NextGenerationEU”, the logo of the Recovery, Transformation and Resilience Plan, and the logo of the UdL.

7. Candidate requirements

Candidates must meet the following requirements:

- i. They must have obtained a doctoral degree from the UdL.
Applications will also be accepted from persons who have obtained a doctoral degree from Spanish private universities, or persons who have Spanish nationality and have obtained a doctoral degree from foreign research centres or universities if, in both cases, they wish to undertake the placement at the UdL for the entire period or for the last year.
- ii. No more than two years must have elapsed since the date of obtaining a doctoral degree and the end date of the application submission period.
However, the mentioned two-year period shall be extended when any of the following situations apply:
 - a) Birth of a son/daughter or care of a son/daughter in cases of adoption, guardianship for adoption or permanent guardianship provided that the date of birth or, where applicable, of the administrative or judicial decision is between the date of obtaining the doctoral degree and the end date of the application submission period. An extension of one year shall be applied per son/daughter.
 - b) Temporary disability during pregnancy due to causes relating to said pregnancy, to suspension of contract during pregnancy or to risk during the breast-feeding of a child under nine months old. An extension equal to the justified period shall be applied.
 - c) Temporary disability due to causes other than those set out in the previous point, for a period of at least three consecutive months. An extension equal to the justified period shall be applied.
 - d) Leave of absence due to the care of a son/daughter or a family member, to gender-based violence or to terrorist violence, for a period of at least three months. An extension equal to the justified period shall be applied.
 - e) Reduction in working hours due to legal guardianship, to the direct care of a family member or to the care of a child suffering from a serious illness, for a period of at least three months, calculated in full-time equivalent working hours. An extension equal to the justified period shall be applied.
 - f) The care of persons in situations of dependency, pursuant to the provisions of Law 39/2006, of 14 December, on the Promotion of Personal Autonomy and Care of Persons in Situations of Dependency, for a period of at least three months. An extension equal to the justified period shall be applied.
These periods must be indicated and duly substantiated when submitting the application. The application of more than one of the situations envisaged in this section shall be compatible, and different periods may be accumulated provided that the justified periods do not fall within an identical period of time. The calculation of the extension to be applied shall be done by rounding up the justified period to full months or, if several periods are applicable, the sum of the justified periods. For these purposes, the justified period due to the birth of a son/daughter or care of a son/daughter shall be one year per child, starting from the date of birth or of the administrative or judicial decision.
 - g) An extension of an additional two years shall be applied to persons with a recognised disability equal to or greater than 33%.
- iii. For candidates in possession of more than one doctoral degree, the previously stipulated requirements shall refer to the first of the doctoral degrees obtained.

- iv. They must have a UdL researcher, who shall carry out scientific activity supervision and monitoring tasks. The name of the UdL supervisor must be specified on the application form

8. Application submission

Applications to participate shall be submitted by applicants in accordance with the procedure described in this section between 1 July 2022 and 29 July 2022 at 14:00 (Spanish peninsular time).

To take part in the call, applicants must complete the standardised application form that is available on the UdL website and send it together with the documentation referred to in Section 9 by means of an electronically signed instància genèrica (generic request) via the UDL Online Registry, addressed to the Office of the Vice-rector for Research and Transfer.

Applications that have not been effectively submitted to the UdL Online Registry or have been submitted outside the period for application to take part in the call will not be accepted.

9. Application content and documentation

The application that candidates must complete comprises the following documents:

- a) Application request, which must include the candidate's identifying data, including his/her Open Researcher and Contributor ID (ORCID ID), Web of Science Researcher ID or Scopus Author ID.
- b) The candidate's short curriculum vitae (herein, SCV), which can be automatically generated from the Curriculum Vitae Normalizado (Standardised Curriculum Vitae) app on the website of the Spanish Foundation for Science and Technology (FECYT, as abbreviated in Spanish). The SCV must be submitted in English (recommended) or Spanish, and be no longer than four pages.
Recommendations for completing the SCV include the use of Times New Roman, Calibri or Arial fonts with a minimum size of 11 points; 2.5 cm left and right margins; 1.5 cm top and bottom margins; and minimum single-line spacing.
- c) Copy of current DNI (Spanish Identification Document), NIE (Spanish Foreigner Identification Number) or passport.
- d) Copy of doctoral degree certificate, in which the date the degree was obtained is expressly stipulated, only if the candidate has already obtained the doctoral degree from a Spanish private university or from a foreign university. In the case of doctoral degrees obtained from a foreign university, a doctoral degree recognition document shall be required before the start of the placement and signature of the contract.
- e) Scientific and technical background of the receiver group or groups.
Each group's background must be no longer than two pages and shall include information referring solely to research activity in the last five years.
- f) Report justifying the activity and impact of this placement on the candidate's teaching or research career.
The report justifying the activity must be no longer than two pages. Recommendations for completing it include the use of Times New Roman, Calibri

- or Arial fonts with a minimum size of 11 points; 2.5 cm left and right margins; 1.5 cm top and bottom margins; and minimum single-line spacing.
- g) Placement acceptance document signed by the person in charge of the research group and the legal representative or person in charge of mobility at the host institution. This document must be submitted for every receiver centre appearing in the application.

Those applying under any of the specific circumstances set out in Section 13.ii. must specify this on the application form and attach the corresponding substantiating documents.

Persons with disabilities must specify this on the application form and attach the corresponding substantiating document of a degree of disability equal to or greater than 33%. This circumstance shall not be recognised if it is not adequately substantiated.

For the purposes of the evaluation process, the only information that shall be taken into account will be that contained, on the end date of the application submission period, in the SCV, in the scientific and technical background of the receiver groups and in the report justifying the expected impact. Information contained in said documents cannot be updated after that date. If applicants are asked to correct, rectify or clarify said documents, the information provided must refer to the time up to and no later than the end date of the application submission period. Documents that include information not contained in the original document shall not be accepted.

Non-submission of the CV, the scientific and technical background of the receiver group and/or the report justifying the expected impact cannot be corrected. The absence of, or lack of content in, these documents shall determine the rejection of the grant application.

Submission of the application entails consent for information about the candidates' circumstances or about the applications to be checked and collected from other organisations, Administrations or suppliers, by electronic means, provided that said information is relevant to the instruction of the procedure in accordance with the call and applicable laws and regulations.

10. Application review

The instructing body shall review the submitted applications, checking the content and the submitted documentation, as well as fulfilment of the requirements set out in the call. This applies to those elements that do not require any scientific or technical evaluation.

If, as a result of the review, it is found that any of the requirements set out in the call have not been met or that correctable mistakes have been made in the application, said failures shall be published on the UDL [online notice board](#) so that the applicants can formulate arguments, correct the fault or provide mandatory documentation via the UDL [Online Registry](#) within a period of 10 working days, with a warning that if they do not do so, they shall be deemed excluded from the procedure or to have withdrawn their applications pursuant to the provisions of Article 68 of the Law on the Common Administrative Procedure of Public Administrations.

The instructing body shall, at its own initiative, carry out as many actions as it deems fit in order to determine and check the data, including documentary substantiation of any of the merits provided in the application. If, from the examination of the applications and the submitted documentation, it is found that essential information for the evaluation

process has been omitted from them or that they contain inaccurate, contradictory, inconsistent or false information or data, the instructing body may exclude said applications from the procedure by means of a resolution specifying such circumstance, without prejudice to the administrative, civil or criminal liabilities that may arise therefrom.

11. Candidate evaluation and selection

Candidates' applications shall be subject to scientific and technical evaluation by an Evaluation Committee appointed by the UdL.

The Evaluation Committee shall be formed by five lecturers or researchers of recognised standing, in which different areas of knowledge will be represented. It shall observe the principle of gender balance in its composition. Moreover, it shall be constituted mostly by persons external to the UdL. The Committee secretary shall be a UdL member.

The Evaluation Committee shall ensure that the principle of equality of opportunity for men and women is observed in the selection process, pursuant to the provisions of Organic Law 3/2007, of 22 March, for effective opportunity between women and men.

The Evaluation Committee's composition shall be published along with the provisional list of admitted and excluded candidates, by resolution of the competent body approving this call.

Before starting their evaluation activity, those making up the Committee must formalise a statement of absence of conflict of interest. Should they deem it necessary to do so, they may seek advice from external persons for the evaluation of the applications.

The selection process shall comprise a single phase, in which candidates will be selected following evaluation of the submitted applications and the issuance of the corresponding reports.

Applications shall be scored from 0 to 100 points, with the following evaluation criteria:

- a) Candidate's SCV, up to 50 points.
- b) Scientific and technical background of the receiver group or groups, up to 30 points.
- c) Justifying reports, up to 20 points.

Pursuant to the established criteria, the Evaluation Committee shall issue a reasoned report specifying the outcome of the evaluation undertaken and making a proposal for the selected and, where applicable, reserve applications in accordance with budgetary availability, taking into account the following:

- a) Those applications having a score equal to or higher than 80 points shall be put forward for funding until the total number of fundable grants has been reached.
- b) If the number of applications obtaining a score equal to or higher than 80 points is higher than the number of fundable grants, the funding proposal shall be made in descending order of the score obtained until the total number of fundable grants has been reached

In the case of applications obtaining the same score, the tie shall be broken and the successful candidate determined by an expressly reasoned decision taken by the Evaluation Committee

- c) The report shall include a reserve applications list in descending order of the score obtained in the evaluation, which shall include those applications obtaining a score equal to or higher than 80 points that were not put forward for funding. In the event of the resignation of a candidate for a Margarita Salas grant, or if the reserve list of the María Zambrano modality is exhausted (Resolution on the definitive award of grants from the Universitat de Lleida for the requalification of the Spanish university system, for 2021-2023 of 30 November 2021, Annex 2), the grant will be awarded to the person from the reserve list of this complementary call for applications and complying with the temporary requirements of Article 4.

The Evaluation Committee shall make a provisional resolution proposal of selected and, where applicable, reserve persons. The interested persons shall be notified of said proposal by means of its publication on the UdL [online notice board](#), and they shall be given a period of 10 working days to submit any arguments that they deem fit.

The submitted arguments shall be seen by the Evaluation Committee, after which it shall issue the final award resolution proposal of selected and, where applicable, reserve persons, which shall be approved and communicated to the interested persons.

The award resolution shall include an ordered reserve list of beneficiaries, as determined by the Evaluation Committee for each modality, under the terms and for the purposes of Article 63.3 of the Regulations implementing Law 38/2003, of 17 November.

The beneficiaries shall have 5 calendar days to submit the standardised grant acceptance document via the UdL [Online Registry](#) available on the UdL [website](#). Non-submission of this document shall lead to the grant being withdrawn.

If a grant beneficiary withdraws from or renounces the grant, the UdL shall award it to the next candidate on the reserve list provided that the characteristics of the call allow the grant to be implemented under the terms **foreseen**.

If the proposed placement start dates of the first candidate on the reserve list are earlier than the date of renunciation that leads to the grant being allocated to the application, the candidate shall be offered the chance to change the proposed dates.

12. General obligations of the beneficiaries

12.1. The beneficiary's acceptance of the grant implies the acceptance of the rules set out in the call, and of those that the UdL may establish for the scientific and financial monitoring of the grants. Likewise, beneficiaries shall have the following obligations:

- a) They must carry out their placements in compliance with indications given in the award resolution, and must send, within a period of 5 working days from the start of the placement, the document attesting to their incorporation into the centre to the Grants Management Unit. Said document must be signed by them and by the person in charge of the receiver centre.

- b) They must notify the Office of the Vice-rector for Research and Transfer of their renunciation of the grant, and of any incident, at least 10 calendar days before the start of the grant.
- c) They must allow financial control checks to be performed on them, which may be carried out by the competent bodies, and provide any information they are asked to give.
- d) They must not disseminate, in any way whatsoever, scientific or technical information to which they may have had access while doing work associated with the grant without the hosting institution and/or UdL supervisor's authorisation.
- e) They must submit a final report of the work done to the Grants Management Unit within a maximum period of one month from the end of the grant. Said report must be signed by the grant beneficiary and endorsed by the person in charge of the placement receiver centre and, in the case of Margarita Salas grants, endorsed by the UdL supervisor.
- f) For the Margarita Salas and Requalification modalities, they must submit a substantiating document issued by the receiver centre to the Grants Management Unit. Said document must be signed by the person in charge of the research group and the legal representative or person in charge of mobility at the host institution. The certificate must be signed after the end of the placement, and both the start and end dates of the placement must be specified in it.
- g) They must specify their affiliation to the UdL in all publications or other results stemming from research activities carried out during the grant period.
- h) They must make specific reference to the "Ministerio de Universidades" and funding received from the European Union ("Funded by the European Union – NextGenerationEU") in all publications or results obtained.
- i) They must facilitate open access to research results, depositing a copy of openly published articles, or a copy of the final version accepted for publication, in the UdL's institutional repository.

12.2. The Office of the Vice-rector for Research and Transfer, at the request of the interested person and with the endorsement of the placement may authorise, in cases of force majeure, a delay in incorporation provided that the maximum periods for implementing the call are observed.

12.3 Regarding the results obtained from research activity supported by the grant, the UdL shall afford beneficiaries the same conditions as those applied to UdL research staff.

12.4 The withholding or falsification of data, as well as non-performance of the obligations set out in this call, may give rise to the rejection and, where applicable, revocation of the grant awarded, which may entail the repayment of amounts wrongly received, pursuant to the provisions of General Law 38/2003, of 17 November, on Subsidies, and the Regulations implementing it.

13. Collaboration on teaching tasks

Persons contracted under these grants may undertake complementary collaborations on teaching tasks for a maximum of 60 hours per academic year, at their own request and

with the approval of the host institution, respecting, where applicable, the current laws and regulations on incompatible activities of staff in the service of Public Administrations.

14. Social Security regime and suspension of grants

Beneficiaries of these grants shall be entitled to receive the benefits particular to the protective action regime of the Social Security system, under the terms set out in it, pursuant to the provisions of Legislative Royal Decree 1/1994, of 20 June, approving the Consolidated Text of the General Law on Social Security, during the period in which the contingencies giving rise to them last.

Pursuant to Article 22 c) of Law 14/2011, of 1 June, on Science, Technology and Innovation, situations of risk during pregnancy, maternity, adoption or guardianship, breast-feeding and paternity, and temporary disability for two consecutive months, shall suspend the calculation of the duration of the contract. In these cases, an extension of the contracts may be applied for, for the amount of time that the cause of the suspension of the calculation of the contract has lasted. In these cases, applications must be submitted via the UdL Online Registry, addressed to the Grants Management Unit, at least two months before the contract end date.

15. Interruptions due to the health emergency situation caused by COVID-19

If a placement has to be interrupted as a consequence of the emergency health situation caused by COVID-19, said interruption shall not affect the ability to benefit from the grant during the allocated period for the enjoyment of the placement.

16. Scientific and technical monitoring

Within a period of 5 working days from their incorporation into the receiver centre, beneficiaries must submit a certificate of incorporation to the UdL Grants Management Unit. Said certificate must be signed by the person in charge of the receiver group.

Beneficiaries of these grants must submit a report justifying the activities carried out within a maximum period of one month from the end of the placement in each of the receiver centres.

A substantiating document issued by the receiver centre, signed by the person in charge of the research group and the legal representative or person in charge of mobility at the host institution, must also be submitted. The certificate must be signed after the end of the placement, and both the start and end dates of the placement must be specified in it.

17. Appeals

Against the award resolution, which exhausts the administrative channel, interested persons can either lodge an appeal for reconsideration within a period of one month from the day after its publication on the UdL [online notice board](#), or directly lodge a contentious-administrative appeal before the Contentious-Administrative Court of Lleida within a period of two months from its publication on the UdL [online notice board](#), pursuant to Articles 123 and 124 of Law 39/2015, of 1 October, on the Common Administrative Procedure of Public Administrations.